

MINUTES
of the Highways Advisory Committee
held on Monday 26th June 2023 at 2pm
at the
Civic Centre, Sambourne Road,
Warminster, BA12 8LB

Membership:

Cllr Cooper (Broadway) Chairman	*	Cllr Fryer (Broadway)	*
Cllr Davis (East)	*	Cllr Macfarlane (West)	A
Cllr Fraser (West)	*	Len Turner (Advisor)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett (Town Clerk) Judith Halls (Deputy Town Clerk)

Unitary Councillors: 0

Members of the press: 0

Members of the public in attendance: 0

HC/23/001 Election of Committee Chairman 2023-2024
**Members resolved to appoint Cllr Cooper as Chair of the Highways
Advisory Committee for 2023-24.**

HC/23/002 Election of Committee Vice Chairman 2023-2024
**Members resolved to appoint Cllr Davis as Vice Chair of the Highways
Advisory Committee for 2023-24.**

HC/23/003 Apologies for Absence
Apologies were received and accepted from Cllr Macfarlane.

Signed.....Date.....

- HC/23/004** **To appoint any Advisors to the Committee**
Members resolved to appoint Len Turner as a non voting advisor for the Highways Advisory Committee.
- HC/23/005** **Declarations of Interest**
 No declarations of interest were received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
- HC/23/006** **Chairman's Announcements**
 There were no Chairmans Announcements.
- HC/23/007** **Questions**
 There were no questions submitted by members before the meeting.
- HC/23/008** **Public Participation**
 There was no public participation.
- HC/23/009** **Minutes of the LHFIG**
 The minutes of the LHFIG meeting held 10th May 2023 and the LHFIG Terms of Reference and Guidance notes were **NOTED**
- HC/23/010** **Traffic Survey Results - Westbury Road, Warminster**
 The results of the traffic survey on Westbury Road was **NOTED**. The average speed was 31.3mph with 85% of traffic under 35.6mph. In a 30mph zone, 15% of traffic has to be at speeds of be between 31.5 and 41.9mph for community speed watch to be considered and 15% of traffic has to be at over 42 mph for Police Enforcement to be considered.
- Members requested that the survey results were forwarded to the police for their information.**
- HC/23/011** **Highway Improvement Form Requests**
HC/23/011.1 Bradley Road – Request for Traffic Calming
Members Noted a request for a traffic survey in Bradley Road had been submitted to Wiltshire Council in June 2023. Any further action would therefore have to await the results of the traffic survey. Members asked that the member of the public be advised of this and the concern about speeding traffic was passed to the police.
- HC/23/012** **Waiting Restriction Requests**
HC/23/012.1 Request for double yellow Lines on Weymouth Street
Members resolved not to support the request for double yellow lines on Weymouth Street. They requested the Town Clerk write to the resident to advise that the request would not be supported as the installation of yellow lines can just move problems in other areas and the roadside parking can help reduce traffic speeds. Additionally, the problems in Weymouth Street

Signed.....Date.....

are only at certain peak times whereas the effect yellow lines would be all year round.

HC/23/013 Other issues

HC/23/013.1 Silver Street

A request had been made for various measures aimed at reducing traffic speeds. **Members noted that the matter had only recently been considered by the Council and that nothing had substantially changed since then. Members resolved that no further action would be taken.**

HC/23/013.2 Residents' Only Parking Emwell Street

Members resolved that the resident be contacted and advised that the problem of people dropping off children at school and collecting children from school would not be affected by residents parking.

There are a few resident parking schemes in Wiltshire and they have both pros and cons, details can be found on the Wiltshire Council website.

HC/23/013.3 Parking problem in Copheap Lane

Members were advised by Cllr Parks that the issue was now in hand. Members resolved that no further action be taken regarding the parking problem in Copheap Lane,

HC/23/014 Appointment of Community Speed watch Champion

Members noted that three Community Speedwatch Champions had been appointed in recent years and none had generated enough volunteer to launch a viable scheme.

Members resolved not to appoint a Community Speed Watch Champion.

HC/23/015 Communications

No press releases were requested for this meeting.

Meeting Closed at 2:42pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: tbc

Signed.....Date.....